

## Notification of a death

### Notification of a death

When a death occurs, the city, ward, town or village office should be notified. Foreign nationals living in Japan should make a notification of a death that occurred in Japan in accordance with the Family Register Law.

In addition to notification of the death, the deceased person's Resident Card (Zairyu Card) or other equivalent document should be returned to the immigration bureau/office of his/her district. (preferably at the same time as notification of the death if possible).

The death should also be reported to the government of the deceased's nationality. For information on procedures, enquire at the relevant embassy or consulate.

- (1) Period of notification: Within 7 days of being notified of the death. Make the notification before cremation.
- (2) Notification applicant: A family member, cohabitant, landlord, landlady, caretaker, custodian
- (3) Place of notification: The city, ward, town or village office of either the place of the death or the address of the person making the notification.

In Nishinomiya City it is:

Nishinomiya City Hall, Civic Affairs Division,  
(Nishinomiya Shiyakusho, Shimin Ka)

0798-35-3128

It is also possible to report to each Branch Office, Civic Service Centers (both excluding Sat, Sun and holidays), or ACTA Nishinomiya Civic Service Station.

- (4) Require documents:
  1. Notification of a Death Form (Shibo Todoke Sho)  
This is available at city, ward, town or village offices and from hospitals etc. This is the same form as the Doctor's Death Certificate.
  2. Doctor's Certificate of Death (Shibo Shindan Sho)  
This is with a doctor's certification of the death received at the time of the death.
  3. If a guardian, a curator, a limited guardian or voluntary guardian, etc. reports, a certificate of the registered matters or certified copy of the document of a judgement to prove the qualification is needed.

**Note** The authorities responsible for applications, procedures, services and the naming of these may vary according to the city, ward, town or village.  
For details, ask a person who understands Japanese to enquire for you.