

Procedures when moving residence

Terminating a rental contract (Lease)

If you live in a rental residence it is necessary to notify the property owner 1-2 months before the date you intend to terminate the lease. Details of the termination of a lease are written in the contract. (Notification of the termination of a lease may be required in writing.)

Using a removals company

There are many removal companies in Japan. It is recommended to get quotes from a number of companies before choosing one. If you want to do the removal work yourself, there are car/truck rental companies.

The disposal of garbage from a removal

If a large amount of garbage results from a removal, the city will not dispose of it. You must either bring it to the West Refuse Disposal Center (Seibu Sogo Shori Center) yourself or contact a refuse disposal contractor who is licensed by the city (Nishinomiya Environmental Support Cooperative Association 〈Nishinomiya Kankyo Sapo-to Kyodo Kumiai〉 0798-36-7806) to dispose of it for you.

However, since the city does not collect, recycle or dispose of the following, you are asked to carry out the proper procedures for their collection, recycling or disposal.

- Subject electrical appliance to recycling law (air conditioners, televisions, refrigerators, freezers, washing machines and cloth driers)
- Home-use personal computers
- Motorcycles and small motor scooters (*gentsuki*)
- Gas cylinders, fire extinguishers, batteries, tires, etc.

Reference <https://www.nishi.or.jp/kurashi/gomi/gominoshushu/hello-gomi.html>

Procedures before moving residence

(1) Electricity, gas, water

Notify each utility company of the address, name and telephone numbers and moving date of your present residence and the new residence. It is useful to hold onto a meter reading slip or receipt which shows your customer number (okyakusama bango).

Regarding Nishinomiya City:

- Kansai Electric Power Company (Kansai Denryoku), 0800-777-8810
- Osaka Gas Customer Service Center Hyogo Office 0120-7-94817
- Nishinomiya City Water and Sewerage Services Bureau (Nishinomiya-shi Jyogesuido Kyoku) Telephone Service Center

To start / stop using the water services, water leaks / irregular water flow, etc.

0798-32-2201

0797-61-1703

078-904-2481

Reference <https://www.nishi.or.jp/kurashi/suido/suidonoshiyo/waterNetApply.html> (Japanese)

(2) Telephone

Notify NTT of the moving date and your new address (Tel. 116).

If you have a contract with another company, notify it also.

It is useful to have the use of your telephone on the moving day, so request it to be disconnected the following day.

(3) Post Office

If an application is submitted, mail will be forwarded to your new address for one year. You can obtain a Notification of Change of Address postcard (tenkyo todoke hagaki) at a post office counter. Please fill in the necessary information and either bring the card to the post office or post it in the mailbox.

<https://www.post.japanpost.jp/service/tenkyo/>

(4) Monetary facilities (banks, etc.)

Notify your bank etc. of the change of your address.

(5) National Health Insurance (Up to age 74) and Late-stage medical care system for the elderly(75 years and older and people who are 65 years and older with the approval of certain level of impairment.)

The insured person should return their insurance card and elderly medical care card to the desk in charge at their city, ward, town or village office.

In Nishinomiya City, it is:

Nishinomiya City Hall,

National Health Insurance Division (Kokumin Kenko Hoken Ka) 0798- 35-3117

Medical Insurance for Senior Citizens Division (Koreisha Iryo Hoken Ka) 0798-35 -3192

(6) Changing schools (leaving school – elementary/junior high school, compulsory education school)

Notify the school your child is attending of the moving day. In Nishinomiya, it is the Nishinomiya City Board of Education, General School Affairs Division (Gakuji Ka) 0798-35-3850.

Various registrations and reports to be made after moving residence

(1) Notification of address change (jusho henko todoke)

Notification of a change of address must be made within 14 days after moving to a new address. This is done at the city, ward, town or village office in your new area. When moving out of Nishinomiya City, it is also necessary to submit the notification of moving out to Nishinomiya City beforehand.

In Nishinomiya City, it is at the Nishinomiya City Hall, Civic Affairs Division (Shimin Ka) at 0798-35-3108, or at any of the Branch Offices, Service Centers or ACTA Nishinomiya Civic Service Station. (Not open on Sat, Sun and holidays)

(2) Registration of personal seal (inkan toroku)

For relevant persons, a new registration of one's personal seal should be made at the city, ward, town or village office in your new area.

In Nishinomiya City, it is at the Nishinomiya City Hall, Civic Affairs Division (Shimin Ka) at 0798-35-3108 or at any of the Branch Offices, Service Centers or ACTA Nishinomiya Civic Service Station. (Not open on Sat, Sun and holidays)

(3) For those who have joined the National Health Insurance(up to age 74), Late-stage medical care system for the elderly(75 years and older and people who are 65 years and older with the approval of certain level of impairment.) and National Pension systems

Notify your entry to the systems at city, ward, town or village office in your new area.

In Nishinomiya City, it is:

Nishinomiya City Hall, National Health Insurance Division (Kokumin Kenko Hoken Ka) 0798-35-3117

Medical Insurance for Senior Citizens Division (Koreisha Iryo Hoken Ka) 0798-35 -3192

(4) Driver's license

Bring some identification of your new address (e.g. resident certificate) to the police station or driver's license renewal center in the prefecture of your new address and complete the required procedures to change the address of your license.

In Nishinomiya: Nishinomiya Police Station 0798-33-0110 Koshien Police Station 0798-41-0110

(5) Changing schools (entering a new school – elementary/junior high school, compulsory education school)

After reporting the address change, an application must be made to the city, ward, town or village board of education of the area to which you have moved. In Nishinomiya, it is the Nishinomiya City Board of Education, General School Affairs Division (Gakuji Ka) 0798-35-3850.

Note Authorities responsible for applications, application procedures, services and the naming of these may vary according to cities, wards, towns or villages.

For details, ask a person who understands Japanese to enquire for you.